



JOB DESCRIPTION

ADMINISTRATOR OF FISHERIES, AQUACULTURE AND THE BLUE ECONOMY

TRAINING UNIT. CIHEAM ZARAGOZA

The Mediterranean Agronomic Institute of Zaragoza (CIHEAM Zaragoza) is one of the four institutes of the International Centre for Advanced Mediterranean Agronomic Studies (CIHEAM). Our activities focus on development cooperation to serve CIHEAM-member and third countries in the fields of agriculture, food, and fisheries, based on five strategic areas: sustainable food and agriculture systems; fisheries and aquaculture; water, soil and ecosystems; forest management; and territorial and inclusive development.

General characteristics

CIHEAM Zaragoza is opening a vacancy for a specialist in sustainable fisheries management, marine aquaculture, and the blue economy with special interest in international affairs, particularly in countries of interest for development cooperation.

We seek an open-minded, proactive, resourceful, versatile and innovative person, with good teamwork, leadership, and coordination skills and a strategic vision of higher education for the **post of administrator of Fisheries, Aquaculture and the Blue Economy at CIHEAM Zaragoza**, who will report directly to the head of the Training Unit.

The role will include the following tasks:

- Management of master's programmes: Contributing to the design, coordination, monitoring, and quality assurance of master's programmes; managing institutional relations with universities, research centres and private sector organisations; promoting programmes; selecting lecturers and participants; administering scholarships; organising practical sessions and technical visits; providing academic and logistical support to students throughout both years of the programme.
- Management of advanced courses: Contributing to the prospection of courses, partner institutions and experts from administrations, universities, research centres, and international bodies; contributing to programme design; selecting lecturers; promoting courses; selecting participants; providing logistical support to participants; managing administrative matters including visa and travel arrangements for lecturers and participants; procuring auxiliary services; supporting scientific coordinators and assisting during practicals.
- Project management: Contributing to project prospection and drafting proposals; creating consortia; managing international research and innovation, technical assistance and development cooperation projects.
- Knowledge-building and transfer: Participating in congresses, symposia, seminars, workshops, and other scientific and technical events and activities.
- Information and communications management: Contributing to newsletters, publications, social media content, and communication and marketing plans for related activities.
- In-house management: Supporting all activities within the Training Unit, including



digitalisation, logistics and general administration.

- Corporate initiatives: Contributing to corporate projects such as strategic planning and development of international partnerships.

Essential requirements

- Undergraduate and master's degree in fields related to marine science, fisheries, aquaculture, agriculture and food, veterinary science.
- Proficiency in Spanish and English (minimum C1 level).
- At least 4 years of professional experience in academia, the private sector, or in other relevant roles related to sustainable fisheries management, marine aquaculture, and the blue economy.

Additional assets will be considered:

- PhD or doctoral studies.
- Proficiency in French and other languages.
- Working experience with international organisations.
- Experience in managerial or executive roles in public or private organisations.
- Scientific background (publications, thesis supervision and evaluation, participation in scientific congresses), consultancy work.
- IT and digital skills.
- Good written and spoken communication skills.
- Creation of businesses, associations, and NGOs.
- International team and HR management.
- Experience in managing teaching centres, departments, and training programmes.
- Participation in research and innovation projects.
- Membership of business and professional organisations (associations, clusters, professional bodies).
- Experience in international cooperation in Mediterranean and developing countries.
- Experience in EU project management and drafting of proposals.
- Experience in academic administration.
- Ability to build partnerships and collaborate with a wide range of associations.
- Experience in securing funds and sponsorship for capacity-building and knowledge transfer activities.

Values and principles

The Organisation is committed with the values and principles of development cooperation, social impact, internationality, sustainability, intercultural dialogue, critical thinking, efficiency, and constant pursuit of excellence.

Work location

CIHEAM Zaragoza: Avenida de Montañana, 1005 - 50059 Zaragoza (Spain). The post requires availability to travel, as activities are often conducted in other locations in collaboration with national and international organisations.

Expected start date

September 2026



Recruitment and salary

CIHEAM Zaragoza offers an opportunity to contribute to a passionate project based on international cooperation for sustainable development in the fields of agriculture and food, fisheries, and the environment.

CIHEAM Zaragoza encourages an inclusive working environment and strives towards gender equality.

The salary and other working conditions will be offered in compliance with CIHEAM Zaragoza regulations and will be determined according to the candidate's professional experience and qualifications.

Application process

Please send your CV and cover letter (in English) to: recruitment@iamz.ciheam.org (REF: **vacancy Fisheries, Aquaculture and the Blue Economy**).

You may choose any format for the cover letter, but it is recommendable to mention how your profile matches the role –namely general skill set, fulfilment of requirements and merits– explaining your motivation for applying for the post, and what objectives and proposals you would set to enhance the performance of your duties.

The deadline for submission of applications is **12 June 2026**.